

DOWNINGTOWN CODE ENFORCEMENT DEPARTMENT
SNOW & ICE REMOVAL VIOLATION APPEAL FORM

NOTE TO APPLICANT:

- (1) PLEASE FILL IN FIELDS WITH DATA FROM YOUR TICKET. (DO NOT SEND TICKET IN WITH APPEAL)
- (2) PLEASE WRITE LEGIBLY. IF YOUR APPEAL IS NOT LEGIBLE, YOUR APPEAL WILL AUTOMATICALLY BE DENIED.
- (3) BY SIGNING THIS FORM, YOU AGREE TO THESE TERMS.
- (4) RETURN TO: DOWNINGTOWN CODE ENFORCEMENT DEPARTMENT, 4 W. Lancaster Avenue, Downingtown, PA 19335

Property Address: _____

Date Ticket Issued: _____

Property Owner's Full Name: _____

Mailing Address (if different than property address):

Telephone Number(s): _____

Reason for the Appeal:

Please use reverse side if needed

Signature: _____

Date: _____

YOU MUST SUBMIT YOUR APPEAL WITHIN SEVEN (7) DAYS OF THE TICKET DATE. YOUR APPEAL WILL BE REVIEWED WITHIN FIVE (5) DAYS. FOLLOWING THE REVIEW OF YOUR APPEAL, A DECISION WILL BE FORWARDED TO YOU BY U.S. MAIL. YOUR PENALTY WILL NOT INCREASE DURING THE APPEAL PROCESS. YOU MAY ONLY APPEAL A TICKET ONCE. TICKETS WHICH HAVE BEEN PREVIOUSLY DENIED, WILL NOT BE REVIEWED AGAIN. BY SIGNING THIS FORM, YOU AGREE TO THESE TERMS.

BELOW FOR OFFICE USE ONLY

____ Appeal Granted ____ Appeal Denied

Signature: _____ Date: _____

Notes: _____