

**MINUTES  
BOROUGH COUNCIL MEETING  
AUGUST 1, 2018**

The Downingtown Borough Council met in regular session August 1, 2018 at the Municipal Government Center, 4 W. Lancaster Ave., Downingtown, PA. Members present: President Gazzo, Councilors Dague, McGlone and Feldman. Also attending were Solicitor O'Keefe and members of Borough staff. Vice President Rakoff, Councilor Thomas and Mayor Maxwell did not attend.

President Gazzo called the meeting to order at 7:00 p.m. The purpose of the Executive Session was to discuss personnel and real estate issues.

**Recognition/Awards** – Ginny Pierce announced the 2018 Good Neighbor Day Duck Race Winners: 1<sup>st</sup> place \$100 Charlie Lang, 2<sup>nd</sup> place \$50 Sherry Gazzo and 3<sup>rd</sup> place \$25 Elliot McGowan.

**Approval of Expenditures (Period Ending July 31, 2018)** – Councilor McGlone made a motion to approve the expenditures for the period ending July 31, 2018, Councilor Dague seconded; motion carried unanimously.

**Approval of Borough Council Minutes (July 11, 2018)** – Councilor McGlone made a motion to approve the Borough Council minutes of July 11, 2018, Councilor Dague seconded; motion carried unanimously.

**Citizens to be Heard**

Mark Corelli, 112 Brandywine Ave., commented on the Brandywine Station project and asked the current status. He also commented on concerns with lack of parking on Brandywine Ave. in the future due to the Brandywine Station project. President Gazzo responded the Brandywine Station project is moving right along and parking for Brandywine Station has been addressed as part of that project.

**Deferred Business**

Ordinance 2018-02 Amending Chapter 287 Zoning – Solicitor O'Keefe opened the public hearing, provided a summary of the ordinance amendments and presented the Borough's exhibits. The applicant's witness provided his testimony, Borough Council asked questions. The public had an opportunity to ask questions as well. After discussion, Solicitor O'Keefe closed the public hearing.

*Note: A transcript of the public hearing will be available for review at the Borough Administration office.*

Councilor McGlone made a motion to adopt Ordinance 2018-02, Councilor Dague seconded; motion carried 3-1 (Councilor Feldman opposed).

Municibid (Award Bids) – Deferred

**New Business**

Borough Audit (Edmund Fosu-Laryea, Barbacane Thornton) – Mr. Fosu-Laryea presented an overview of the Borough audit and reviewed specific funds. Several questions were asked by Borough Council, Mr. Fosu-Laryea informed Council the controls and procedures in place are working effectively.

Councilor McGlone made a motion to approve the 2017 Borough Audit, Councilor Dague seconded; motion carried unanimously.

Parking/Pay Stations (Barry Cassidy) – Mr. Cassidy reported that vehicles originally parked on the sidewalk along Mill Road and the sidewalks were later cut back to provide parking on the street. Mr. Cassidy asked Borough Council to reconsider the pay stations for Mill Road and revert back to free parking for patrons. President Gazzo reported the pay stations have helped to turn over parking and benefits businesses by allowing more patrons to park.

Salt Storage Building (Update) – Defer

Chestnut Street Bridge (Update) – Mr. Sullins reported the bridge is out to bid and the bid will be awarded a month earlier than anticipated; sometime in September. We will be getting ready for the closure which will last approximately one year.

Deputy Tax Collector Appointment – Councilor Feldman made a motion to appoint Angel Williams as the Deputy Tax Collector, Councilor Dague seconded; motion carried unanimously.

Fund Balance Policy – Councilor Dague made a motion to approve the Fund Balance Policy, Councilor Dague seconded; motion carried unanimously.

### **Executive Session**

Councilor Dague made a motion to promote Officer Roger Meinhart to Sergeant and Sergeant Walter Powell to Lieutenant contingent upon psychological and medical review, Councilor Feldman seconded; motion carried unanimously.

President Gazzo reported the Civil Service Commission voted to extend the eligibility list one year from the date of termination. Councilor Dague made a motion to extend the Civil Service Commission eligibility list one year from date of termination, Councilor McGlone seconded; motion carried unanimously.

### **Mayor & Council Updates**

Councilor Dague reported the Historic Commission will hold the Log House Open House on Sunday, August 5 from 1-4 p.m.

The Historic Commission's Annual Arts & Craft Show will be held on Saturday, September 15 participants are required to complete an application.

Alert Fire Company's Annual Chicken Barbecue will be held on Saturday, August 18, purchase tickets in advance.

### **Adjournment**

Councilor McGlone made a motion to adjourn the meeting at 8:10 p.m., Councilor Dague seconded; motion carried unanimously.

Respectfully submitted,



Millie Byerly  
Assistant Secretary