

# BOROUGH OF DOWNINGTOWN

Code Enforcement Office

4 W. LANCASTER AVENUE DOWNINGTOWN, PA 19335

Phone: 610-269-8755 Fax: 610-269-1580

WWW.DOWNINGTOWN.ORG

## COMPLAINT FORM (Please Attach Photos)

Date:	Time:	Rec'd By:
Location or Address of Complaint:		
Problem:   		
Complainant Name: _____		
Address: _____		
Phone: _____ Email: _____		
Property Owner Name: _____		
Address: _____		
City/State/Zip: _____		
Phone: _____ Email: _____		
<b>Action Taken*</b> Initial Investigation Comments: _____          		
Inspector:	Date:	Time:
Letter Sent:	Compliance:	Citation:
File Closed:	Code Enforcement Officer:	

\* SEE REVERSE FOR ADDITIONAL FOLLOW UP

REV. 7.13.11